

Agenda

Meeting name	Meeting of the Audit and Standards Committee
Date	Tuesday, 28 July 2020
Start time	6.30 pm
Venue	Via Zoom – details below
Other information	This meeting is open to the public

Members of the Audit and Standards Committee are invited to attend the above meeting to consider the following items of business.

Edd de Coverly
Chief Executive

Membership

Councillors	J. Douglas (Chair)	J. Wilkinson (Vice-Chair)
	T. Bains	P. Chandler
	R. Child	C. Fisher
	M. Glancy	A. Hewson
	D. Pritchett	R. Smedley

Quorum: 5 Councillors

Meeting enquiries	Democratic Services
Email	democracy@melton.gov.uk
Agenda despatched	Monday, 20 July 2020

No.	Item	Page No.
	<p>REMOTE MEETING JOINING INSTRUCTIONS Remote meeting arrangements</p> <p>Meeting Participants:</p> <p><u>Zoom video conferencing webinar:</u> An invitation will be sent to Members for this meeting</p> <p>Public Access:</p> <p>You Tube: The meeting will be available to view here</p>	
1.	APOLOGIES FOR ABSENCE	
2.	<p>MINUTES To confirm the minutes of the meeting held on 19 November 2019.</p>	1 - 6
3.	<p>DECLARATIONS OF INTEREST Members to declare any interest as appropriate, in respect of items to be considered at this meeting.</p>	7 - 8
4.	<p>EXTERNAL AUDIT OF HOUSING BENEFIT SUBSIDY 2018/19 The Portfolio Holder for Corporate Finance and Resources to submit a report, which provides Audit and Standards Committee with a summary of the 2018/19 Housing Benefit Audit.</p>	9 - 14
5.	<p>UPDATE ON EXTERNAL AUDIT PLAN 2019/20 Ernst Young, the External Auditor to set out proposed changes to the External Audit Plan for 2019/20, as a result of covid-19.</p>	15 - 32
6.	<p>INTERNAL AUDIT ANNUAL REPORT 2019/20 The Head of Internal Audit to submit a report to satisfy the Accounts and Audit Regulations by providing Members with the opportunity to consider a report from the Head of the Council's Internal Audit function on the performance of Internal Audit during the year and the 'Internal Audit Opinion' on the Council's system of internal control and its arrangements for risk management and governance.</p>	33 - 66
7.	<p>CONFIRMATION OF DECISIONS TAKEN UNDER DELEGATION FROM CANCELLED MARCH MEETING The Monitoring Officer to submit a report, which provides a report to the Committee on the decisions made in relation to the reports scheduled for the 24 March 2020 meeting.</p>	67 - 82

8.	<p>DRAFT ANNUAL GOVERNANCE STATEMENT</p> <p>The Monitoring Officer to submit a report seeking approval of the Annual Governance Statement (AGS) for 2019/20, which is a key component of the Council's governance arrangements. It is required to meet the statutory requirement for the Council to approve an AGS alongside its published Statement of Accounts (SoA) for 2019/20.</p>	83 - 112
9.	<p>LOCAL GOVERNMENT ASSOCIATION MODEL CODE OF CONDUCT</p> <p>The Monitoring Officer to submit a report informing the Committee of the Local Government Association's (LGA) consultation on the model member code of conduct.</p>	113 - 136
10.	<p>ALLEGATIONS OF BREACH OF THE CODE OF CONDUCT - REPORT OF INDEPENDENT INVESTIGATOR</p> <p>The Monitoring Officer to submit a report.</p> <p>To follow</p>	
	<p>EXCLUSION OF THE PUBLIC</p> <p>RECOMMENDED that the Public be excluded during the consideration of the following item of business in accordance with Part 1 of Schedule 12A of the Local Government Act 1972 (Access to Information : Exempt Information) under paragraphs 1 and 2.</p>	
11.	<p>ANNUAL FRAUD LOG 2019/20 AND COUNTER FRAUD UPDATE</p> <p>The Head of Internal Audit to submit a report providing an update on counter fraud activity at the Council and a log of reports of attempted or alleged fraud against the Council during the financial year 2019/20.</p>	137 - 144
12.	<p>URGENT BUSINESS</p> <p>To consider any other items that the Chair considers urgent.</p>	